



Guidelines for sign up on Calendar Event Alerts





For questions and technical problems, please contact marketing@gess.sg.

- To sign up for a **specific** calendar event reminder, please click on the little yellow bell icon next to the event you are interested in.
- Please provide your **Parent Portal username** and **password** to log in.
- Click on **Login**.

School Calendar & Holiday Overview

day week month year Alerts

Month of September, 2015

Mon	Tue	Wed	Thu	Fri	Sat/Sun
+ 31	+ 1	+ 2	+ 3	+ 4	+ 5
CCA for JSC and Kindergarten starts 	DP / EE / CAS information evening for grade 11 parents 	Bonding Day 		Info-Nachmittag neue Eltern 	evangelisches Gemeindefest 
Commencement of VIP 					+ 6

SITE ALERTS

In order to sign up for Alert Notifications please login. If you are a new user please register below.

Login Or Register to Receive:

- Newsletter Subscriptions
- News Updates
- Calendar & Athletic Event Reminders

[Click here to view a short introduction to Alerts Notifications](#)

Site Login

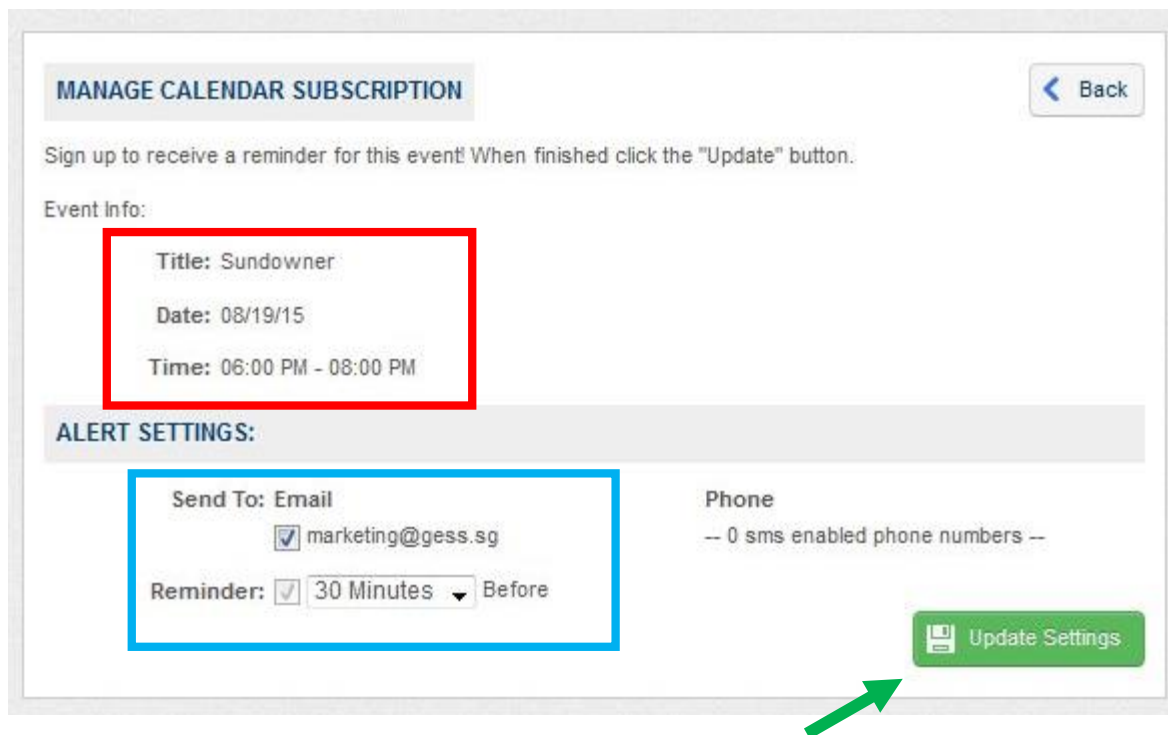
Please provide your username and password to log in:

Username

Password

[Forgot your username/password?](#)
[Register New User](#)

- In this window, the title, date and time of each reminder are listed.
- The reminder will be sent to the email address mentioned under **Alert Settings**. If there are more email addresses registered under your account, you can choose one or more addresses you want notifications to be sent to.
- Please choose the timeframe for the reminder under **Alert Settings**.
- Click on **Update Settings** to see the event you would like to be reminded of (see next page).



MANAGE CALENDAR SUBSCRIPTION [← Back](#)

Sign up to receive a reminder for this event! When finished click the "Update" button.

Event Info:

Title: Sundowner
Date: 08/19/15
Time: 06:00 PM - 08:00 PM

ALERT SETTINGS:

Send To: Email
 marketing@gess.sg

Phone
-- 0 sms enabled phone numbers --

Reminder: 30 Minutes **Before**

[Update Settings](#)

My Profile My Picture My Account My Subscriptions **Logoff**

Edit Subscription(s)

AVAILABLE DELIVERY LOCATIONS

Email
marketing@gess.sg (Primary)

+ Add Text Enabled Phone

CURRENT SUBSCRIPTIONS

Email Mailing Lists (eNotify) [Settings](#)

All Parents	01/08/2014 10:48AM
<input checked="" type="checkbox"/> marketing@gess.sg	

News Alerts [Settings](#)

No News alerts found

Blogs/Forums

No Blog/Forum alerts found

Event Reminders [select all](#) | [deselect all](#) | [delete selected](#)

Please note that events older than 30 days will not be displayed.

<input checked="" type="checkbox"/> Sundowner	08/19/2015	06:00 PM
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Calendars [select all](#) | [deselect all](#) | [delete selected](#)

- [High School](#)
- [Kindergarten](#)
- [Middle School](#)
- [Public Holidays](#)
- [School Holidays](#)
- [Vorschule/Pre-Primary](#)
- [Whole School](#)

- Subscribe to News Alerts by clicking on **Settings** on the right side (see next page).
- All event reminders are listed here. You have the option to delete them as well.
- Below, you will find all calendars attached to your account. You also have the option to delete one or more depending on what you need.
- **Log off** from your account by clicking the button at the top right of the page.

MANAGE NEWS ALERTS

[← Back](#)

Sign up to receive an alert when a news post is added! Simply select how you would like to receive the alert for each category. You can select any number of categories. When finished click the "Update" button.

Send To: marketing@gess.sg

-- 0 available SMS enable phones --

SELECT NEWS CATEGORIES:

SMS/Txt Msg Email

After School DE

After School EN

Alumni

ESec High School

ESec Middle School

ESec Primary

GESS Talks DE

GESS Talks EN

GSec Grundschule

GSec GymnOberstufe

GSec Sekundarstufe

NEWS Association Deutsch

NEWS Association English

News Home Deutsch

News Home English

News Whole School Deutsch

News Whole School English

Pre-School EN

Project 2017 Deutsch

Project 2017 English

Spotlight Home Deutsch

Spotlight Home English

Vorschule DE

 Update Settings

- If you would like to receive an alert for one or more News Categories, please tick the corresponding box(es).
- Don't forget to choose the email address you want these alerts to be sent to.
- Click on **Update Settings** to save your choice.

- Please note that by clicking on the blue **Alert** button, you will receive alerts for **ALL** events associated with the selected calendars.
- If you wish to subscribe to a **specific** event, please use the yellow bell icon, as described on pages 1-4.

School Calendar & Holiday Overview e

day week month year

Alerts 

Month of August, 2015

Mon Tue Wed Thu Fri Sat/Sun

MANAGE CALENDAR SUBSCRIPTION Back

Sign up to receive updates for all events for a calendar or team! Available updates include postponements, cancellations, changes, and event reminders. Disabled checkboxes indicate existing subscriptions, which can be edited or removed from "[My Subscriptions](#)".

WARNING: By subscribing to the calendars & teams below, you will receive alerts for ALL events that are associated with the selected calendars & teams. If you wish to subscribe to a specific event, please use the yellow bell icon to the right of the event on the calendar page. When finished click the "Update" button.

CALENDAR INFO:

Calendars: + After School Calendar
+ EuroSec Calendar
+ GermanSec Calendar
+ Holiday Calendar
+ Pre-School Calendar
+ Whole School Calendar

ALERT SETTINGS:

Send To: Email
 marketing@gess.sg

Phone
-- 0 sms enabled phone numbers --

Reminder: 18 Hours Before

Alert Options: Cancellations/Postponements/Changes

